



Woking LA21 Steering Group

Notes from Meeting Tuesday 17th January 2017

7pm, Committee Room 1, Civic Offices,
Woking

Attendees: Jenny Hickman (JH) (chair), David Askew (DA), Tracey Haskins (TH), Greta Hughson (GH), Kate Kett (KK); Ilona (Trixie) Schoenfeld (IS), Bea Shaw (BS), Hilary Griffiths (HG), Norman Johns (NJ), Rupert Devereux (RD), Laura Harland (LH)

Apologies: Andrew Halstead (AH), Daniel Tyrkiel (DT), Alex Cardis (AC), Steve Cardis (SC)

1. Introductions

2. Actions from previous meeting(s)

Outstanding actions discussed and Action Sheet at the end of these notes updated. All completed actions from 2016 removed and actions updated for 2017.

3. 2017 LA21 event planning

- *Quarterly Steering Group* meetings planned for 2017
 - Wed 19th April 7pm
 - Thu 15th June 7pm (focus on party in the park planning)
 - Thu 10th August 7pm (focus on Woking food festival planning)
 - Thu 5th October 7pm
- AGM planned for 16th November 2017 – **TH** to contact WWF regarding room availability
- *Party in the Park* 8th July 2017 – LA21 plan to attend with own stall and interactive activities (note, place not yet confirmed, subject to application process, TH is actioning)
- *Woking Food Festival* – Early Sept? **TH** to confirm dates 1-3 September 2017.
- *Topical film screening* – 'Before the Flood' suggested as a good future film to screen – **JH/TH** to investigate if freely available or can purchase license to screen
- *Radio Woking* – **IS** plans to set up a new radio show focussing on environmental issues and is looking for LA21 members to contribute and/or co-host, **IS** to draft text and approach members of steering group for information/participation.

4. LA21 project updates

- **WoLF** – Currently cannot amend list of website as directory is hosted by Big Barn, **GH** to check update with **DT**
- **Incredible Edible** – The group discussed a number of new areas across Woking that could be suitable to continue the project. Currently five people are keen to start a group in Old Woking, **NJ** will contact **KK** and **TH** regarding funding. **BS** also noted that there is another option in York Road, is currently awaiting spring to start and needs support to set up site **KK** to add **BS** to Incredible Edible circulation list. **KK** has been in contact with Knaphill school and also land by the Post Office is available.

- **Operation Owl** – There are currently 40+ Owl boxes in place, and currently awaiting a response from the water board for further sites, there is the potential to add a box near to the M25 but requires Highways Agency to open gates, **DA** to provide co-ordinates to **TH** to investigate land ownership.
- **Sustainable businesses** – **BS** has made contact, Woking Works provides a similar role so do not want to duplicate, co-operative is longer term goal for 2018, currently on hold.
- **Tree Planting/Care** – **RD** proposed letter that could be provided to nearby residents by Serco when new trees are planted, **TH** to ask Serco for feedback. This letter is to highlight the importance and value of the new tree, and also engage local residents to take responsibility for care and protection of newly planted trees. Proposed as new project to identify candidate roads for new tree planting and engage local community groups and residents to care for the new plantings. **TH** noted that not all roads may be suitable for new trees due to underground infrastructure etc, also presented feedback on Sheerwater development which had stated that aiming for net gain of trees during development and in surrounding area. **ALL** to identify/nominate suitable road options with community groups to **RD**.
- **Woking Biodiversity Partnership** – Annual report published on LA21 website and highlights the significant amount of work done by the group – over 500 volunteer hours put in during 2016. The January Sunday St Johns group has been delayed due to weather until the 29th Jan. Millmoor Common group planned for 22nd **LH** to contact **GH/BS** to publish information on Millmoor group on facebook and streetlife.
- **Media** – LA21 has been added to interests.me, group to contact **GH** if want to publish media updates. Group discussed suggestion for e-newsletter which can be emailed to LA21 members as an update (rather than meeting minutes) but also placed on / linked to website blog. Woking Council websites relating to LA21 agreed to being reduced to single landing page with summary of group and links to LA21 website. **TH** to action.

5. Collaboration/engagement opportunities

- **Woking Borough Council – Climate Change Working Group meetings** – The group discussed the opportunity for LA21 to take ideas/suggestions to the council via these meetings. **RD** provides the current LA21 representation and provided an update on the meeting discussion including projects such as retrofitting rainwater gardens. **ALL** to contact **RD** if require further information on project or paperwork or want to provide input; **JH** to attend future meeting (Tues 14th March 6pm); **TH** to check whether can circulate meeting outputs to the group.
- **National Citizen Service** – Surrey NCS have chosen climate change and have to run their own action event that inspires and informs people on this topic. The group discussed that it would be good for LA21 to talk to the group – **JH** and **TH** nominated themselves to contact and talk to NCS about climate change.

6. **M25/A3 Wisley Interchange Consultation** – The current consultation is open and closes on the 6th February 2017. All members are invited to respond individually and group agreed that it would be good to also co-ordinate an LA21 response. **ALL** to provide any comments on the consultation that you want adding to the LA21 response to **LH**.
7. **Active Hope event** – Some members planning to attend the next Guildford event **GH** checking dates for event and will inform group, may also be opportunity to co-ordinate car sharing.

8. Funding Opportunities – Three opportunities were discussed, but in general it was felt that the group does not currently need major funding as it has some funds already allocated to it by the council. While the opportunities were recognised it was agreed to first identify the specific project need for any funding before pursuing funding opportunities further.

9. WBC Green Infrastructure update – TH provided an update to the group on the great crested newt pilot project, informing the group that work on Westfield Common has started the first season of habitat improvements as part of a 5 year plan. More details available at www.woking.gov.uk/environment/greeninf/newt/greatcrestednewhabitatimprovementplan

10. AOB

- Discussed promotion of reusable cups during events such as Woking food festival, also proposal to use reusable cups with drop offs and pick ups at independent coffee shops.
- Additional consultation highlighted to the group of a development of land east of Martyrs Land to be used for housing land. Concerns noted that overlaps area of ancient woodland. Consultation is running until 20th February (now extended to 27 February). RD to email link to group. See www.woking2027.info/test/allocations
- IS investigating set up of foraging group for mushrooms for April/May, will send further information to group.

Actions

	Steering Group Meeting	Action	Responsible person	Latest progress
1	10 August 2016	The idea of running a Woking Sustainability Awards project for local business was discussed. TLH to provide more details to NJ and All when available.	TH	Ongoing
2	10 August 2016	Update Woking Borough Council (WBC) website LA 21 pages with GH's help	TH, GH	Ongoing – agreement to reduce to single landing page with link to LA21 website
3	10 August 2016	Daniel Tyrkiel and TH to discuss LA21 contact lists	DT, TH	Ongoing – investigating new email account with contact list incorporated
4	10 August 2016	Draft a note for LA21 to include steering group contacts, role and projects	TH	Ongoing
5	17 January 2017	Contact WWF regarding availability for AGM	TH	Living Planet Centre auditorium booked for Thursday 16 November 2017.
6	17 January 2017	Find out dates for Woking Food Festival	TH	1-3 September 2017. www.wokingfoodanddrinkfestival.co.uk/
7	17 January 2017	Identify suggestions for future environmental film screenings	JH/TH	In progress
8	17 January 2017	Contact IS if want to contribute or co-host and environmental radio show on Radio Woking	ALL	
9	17 January 2017	WoLF – check with DT whether update on server location to host/amend food directory	GH	DH and TH liaising.
10	17 January 2017	NJ to contact KK and TH on funding and	NJ	

		Incredible Edible plans in Old Woking		
11	17 January 2017	KK to add BS to Incredible Edible circulation list	KK	
12	17 January 2017	DA to provide co-ordinates to TH for Operation Owl box location near to M25 which currently has restricted access to confirm ownership	DA TH	
13	17 January 2017	Look for suitable locations to start tree planting care project with supporting community groups and advise RD	ALL	
14	17 January 2017	Publish information on upcoming Millmoor Common work on facebook/streetlife	LH to contact GH/BS	Complete
15	17 January 2017	Identify whether Woking Climate Change Working Group meeting outputs can be circulated to the group	TH	
16	17 January 2017	Group to contact RD if want further information on Woking Climate Change Working Group or wish to input to future meetings	ALL/RD	In progress – see covering email for meeting dates
17	17 January 2017	A3 Wisley junction consultation closes on 6 th Feb, all to contact LH if wish to contribute to joint response	ALL/LH	
18	17 January 2017	Active Hope event in Guildford – check dates and inform group	GH	
19	17 January 2017	Send link to Martyrs Lane housing development consultation to group	RD	